Fall 2018/Spring 2019 international student scholarship program guidelines

1. Eligibility to apply

Persons eligible to apply for these scholarships are privately financed international students currently studying at or authorized to enter universities in Japan who are recognized to have outstanding academic performance and character and to require economic assistance and who satisfy any of the conditions (1)–(3) below.

Persons already receiving JPY30,000/month or more in scholarships from other organizations in Japan are not eligible to apply. Another requirement is the ability to take part actively in exchange activities organized by the Foundation.

(1) Graduate students conducting research to contribute to international cooperation
(2) Students in programs that award academic degrees in English
(3) Students taking part in short-term study-abroad programs*

* As used here, "students taking part in short-term study-abroad programs" refers to students enrolled in overseas universities who are studying in an undergraduate or graduate school of a Japanese university for one year or so, under exchange agreements between the universities.

Note: While students who received scholarships from the Foundation in the previous academic year (other than students taking part in short-term study-abroad programs) may apply again, no student may receive a scholarship for more than two years.

2. Number of scholarships available

Scholarships for fall term, 2018

8～10 (current and planned students entering school during the fall term)

Scholarships for spring term, 2019

3～5 (current and planned students entering school during the spring term)

3. Scholarship amount

JPY100,000/month

4. Scholarship payment period

Fall 2018 scholarship students: up to one year beginning October 2018

Spring 2019 scholarship students: up to one year beginning April 2019

5. How to apply

Apply through the host university.

6. Application procedures

Prepare the following documents and submit them to the Foundation through university administration. Students who have applied previously must complete these procedures each time they apply.

(1) University Letter of Recommendation (Form 1)

Apply for the fall or spring term depending on when you began or will begin attending the university. You do not need to be a new student to apply. (For example, a student who began the first year of a master's degree program in April 2018 may apply for spring 2019.)

(2) Scholarship Application (Forms 2-1, 2-2)

For year under "university attended," enter the year you plan to receive the scholarship, not the year you apply.

If filling out Form 2-2 in English, attach a Japanese translation.

(3) Letter of Recommendation (Forms 3-1, 3-2) (To be filled out by the university.)

A. For "year of attendance" under "university attended," enter the year the student plans to receive the scholarship.

B. For "enrollment status" under "host university," enter the student's status as of the year that he or she plans to receive the scholarship.

C. If it is difficult for the faculty advisor to fill out the reasons for recommendation because the student has not yet arrived in Japan, attach documentation of the specific interactions that led to the decision to enroll the student at the university, such as copies of emails or faxes exchanged with the student.

(4) Certificate of school attendance

(5) Copy of student ID card (both sides) or copy of alien registration card (both sides) (showing name, address, and visa status)

(6) Academic transcripts (not required for students taking part in short-term study-abroad programs): for current course of study. If these transcripts are not available, submit other documentation such as the student's transcripts for his or her previous course of study or entrance examination results.

(7) If the application is for a student taking part in a short-term study-abroad program, a copy of the exchange agreement between the universities

(8) Documentation that can be used to confirm that the program awards a degree in English

Note: Documents submitted when applying for a scholarship will not be returned, regardless of whether or not the application is approved.

7. Selection and notification of decision

The Director will decide on scholarship recipients following a selection process conducted by the Foundation's selection committee. Universities and applicants will be notified of the results in writing by early October or so.

8. Suspension or discontinuation of scholarship payment

Scholarship payment may be suspended or discontinued, or a refund demanded, if a scholarship student meets any of the following descriptions:

(1) The student has withdrawn from school temporarily or has taken a long absence
(2) The student is no longer enrolled in the university
(3) The student is not expected to complete his or her studies due to illness or other reasons
(4) The student has retuned to his or her home country earlier than planned
(5) The student has been absent for a long time without reason
(6) The student's academic performance or conduct is very poor
(7) A material misrepresentation of fact has been discovered on the application documents
(8) The student has lost eligibility as a scholarship student for other reasons

9. Submittal of reports

Students must submit the designated reports on the status of their studies and on their living conditions once a month. They also must submit any necessary documents (including those related to academic performance) as requested by the Director.

10. Note

Contact university administration if any of the items in these guidelines are unclear.

University staff may address any inquiries to:

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