

Application Guidelines for China Scholarship Council Applicants (2021)

How to request a certificate of admission for the academic year of 2021

1. Department choice

You must choose a department you would like to enroll in and a faculty member whom you prefer to have as your supervisor. Contact the faculty member of your choice directly and inquire about the possibility of him/her becoming your supervisor. Faculty information can be found on our website.

<http://www.k.u-tokyo.ac.jp/pros-e/index-e.htm>

2. Faculty choice and subsequent procedures

If you find a faculty member who is willing to be your supervisor, then submit all the following application materials to the International Liaison Office (ILO) of the Graduate School of Frontier Sciences (GSFS).

(a) One (1) Application Form

The official GSFS application form downloadable on web is the only form that will be accepted.

(b) One (1) Letter of Recommendation

The official GSFS application form downloadable on web is the only form that will be accepted. This letter is preferably prepared by your current supervisor,

(c) One (1) copy of official Academic Record (transcript) or attested photocopy from the institute you have previously attended. (This document must either be in English or Japanese).

(d) One (1) copy of official Certificate of Graduation or attested photocopy from the institute you previously attended. (This document must either be in English or Japanese). If you have not been graduated from your university yet, please include a certificate of expected graduation from your current enrolling institution.

(e) In addition to the documents described herein from (a) to (d), some departments require applicants to submit additional documents. It varies by departments, so, please refer to [“Additional application documents by Department”](#) and submit accordingly.

Caution: Please be advised that the affirmative acceptance by your supervisor of choice and the submission of application and supporting documents do not guarantee successful admission. The final decision lies with the GSFS Committee after they have finished evaluating all the applications.

3. Mailing address

Email all the above stated application materials in PDF format to the email address below, and then sent the hard copies to the GSFS International Liaison Office by postal mail (EMS or OCS are suggested) to the address below. Documents submitted electronically shall not be regarded as an official application.

Email: ilo@edu.k.u-tokyo.ac.jp

International Liaison Office
Graduate School of Frontier Sciences, The University of Tokyo
Rm 120, Environmental Building
5-1-5 Kashiwa-no-ha, Kashiwa, Chiba 277-8563 Japan
Tel: +81-(0)4-7136-4558

4. Application deadline

Email: [January 18th, 2021 \(Monday\)](#)

(Applications received after the deadline will not be processed.)

Hard copies: [February 1st, 2021 \(Monday\)](#)

5. Certificate of Admission

The Certificate of Admission (letter of acceptance) will be sent to the successful applicants after **February 10th, 2021**. The letter of provisional acceptance will only be issued after this date as well.